

Town of Brookline

Public Notice Policy

The Select Board's Public Notice Policy is an effort to ensure all residents and interested parties in the Town of Brookline are aware of pressing events, public hearings, projects, and Town related business. The Town's community engagement strategy is complementary to this policy. The Town previously required a legal advertisement in the local print publication but as of 2022, there is no longer a local newspaper in circulation in the Town of Brookline. The bylaw that required this includes Section 2.1.2, Section 2.1.5., Section 3.16.1, Section 7.8.1, Section 8.16.3, and Section 8.24.5 – see Warrant Article 8 from the November 15, 2022 Special Town Meeting. While different projects and events will have different statutory notice and timeline requirements, (e.g., 48 hours versus two weeks) activities and events that fall under the policy must fulfill the following steps in order to provide the public with adequate notice.

1. Post relevant materials on the Town's website and public meeting calendar
2. Display relevant materials at Town Hall and the three branches of the Brookline Public Library
 - a. Brookline Village
 - b. Coolidge Corner
 - c. Putterham